

REGENCY SOCIETY OF BRIGHTON AND HOVE
(Registered Charity Number 210194)

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the annual general meeting of the society will be held on **Wednesday 10 April 2024** at **7pm** at the Hove Club, 28 Fourth Avenue, Hove, East Sussex, BN3 2PJ.

AGENDA

1. Welcome and apologies for absence.
2. Minutes of the 2023 annual general meeting held on 12 April 2023.
To approve the minutes and consider any matters arising.
3. Annual reports and accounts.
To receive and consider the annual reports of the Trustees and the accounts for the year ended 31 December 2023. (See Note 2 below)
4. Revision of the society's Constitution.
To ratify the changes made to the Constitution.
5. Election of Officers and Trustees.
To elect up to nine members of the committee to serve until the 2027 annual general meeting. (See Notes 3, 4 and 5 below)
6. Any Other Business (at the discretion of the Chair) .
(If possible, notice of other business should be sent by email to clerk@regencysociety.org or in writing to Jane Tew, Clerk to the Trustees, c/o 75 Wayland Avenue, Brighton, BN1 5JL, to arrive by 5pm on 5 April 2024.)

The meeting will be followed by the John Small Lecture, a talk by Kelvin MacDonald on Utopias, concerning the quest for the ideal city.

NOTES

Note 1

The Constitution and adopted rules for elections may be found on the society's website <https://regencysociety.org/constitution-and-election-rules/>

Note 2

The annual reports and accounts for 2023 will be circulated to members as part of the Report of the Trustees booklet. Further copies of the booklet will be available at the AGM. Anyone requiring a further printed copy may receive one by sending a C5 size, stamped, addressed envelope to Jane Tew, Clerk to the Trustees, c/o 75 Wayland Avenue, Brighton, BN1 5JL

Note 3

Rupert Radcliffe-Genge was elected as Honorary Treasurer at the AGM on 8 September 2021. He is therefore due to stand down and may be nominated for re-election at this AGM.

David Fisher was elected chair and Helen Walker as a trustee at the AGM on 3 March 2022, Frances Lindsay-Hills, Catherine Page and Desmond Lavery were elected as trustees at the AGM on 12 April 2023. These five will therefore continue in post.

Four trustees have been appointed by the committee: David Sears on 30 May 2023, David Robson and James Tulley on 28 November 2024 and Richard Robinson on 16 January 2024 respectively. They now stand down and may each be nominated for election at this AGM (see Note 4 below).

Note 4

The society's Constitution allows for up to 14 trustees. There are therefore vacancies for up to nine Trustees, including Officers.

In accordance with the Constitution and adopted election rules, this notice invites members to nominate candidates for election. The notice must specify a period of not less than fourteen clear days from publication of the notice for such nominations to be received by the Clerk to the Trustees. Please find the nomination form below.

Information about the candidates will be published on the society's website as soon as practical and in any event not less than seven days before the meeting. An election will be held at the AGM in accordance with the society's Constitution.

Note 5

In accordance with the Constitution and the adopted election rules, to be nominated for election as a Trustee a person must be a member of the Society, must be proposed in writing by another member and the nomination must reach the Clerk to the Trustees by **5 pm on Friday 8 March 2024** at the latest.

Nominations may be submitted on paper by post to the address given in note 2 above or as a scanned, email attachment to clerk@regencysociety.org

Any nomination will be valid only if it is accompanied by the following items in writing:

- A statement signed by the nominee to show his or her willingness to be appointed.
- A *fit and proper person* declaration signed by the nominee.
- A personal statement of not more than 125 words consisting of a short biography of the nominee setting out his or her relevant qualifications and / or experience.
- A personal statement of not more than 125 words consisting of an explanation of how the society would benefit from his or her appointment.
- This applies both to existing trustees who wish to put themselves forward for re-election, and to any new nominations for election as Officers or Trustees.

Jane Tew, Clerk to the Trustees, 22 February 2024

Regency Society of Brighton and Hove

ELECTION of OFFICERS and TRUSTEES

at the AGM on 10 April 2024 (to hold office until the AGM in 2027)

NOMINATIONS - Please be sure to complete all 6 parts

Part 1

Details of the candidate (to be completed by the nominator)

I the undersigned, being a fully paid-up member of the society, hereby **nominate**

Title Full Name
for election as Honorary Secretary / Honorary Treasurer / Trustee (delete as appropriate)

You may nominate a candidate for more than one post in which case, they will be appointed to only the first post in the above order for which they receive sufficient votes in which case further nominations will no longer apply.

Part 2

Details of the nominator (to be completed by the nominator)

Name

Email address

Home address.

Signature

Part 3

To be completed by the candidate

I declare that

I am a fully paid-up member of the Regency Society,

I am willing to accept both the above nomination(s) and, if elected, the responsibilities of a Trustee or of any office of the Regency Society to which I may be elected.

Home address

.....

Email address

Telephone Mobile

Signature Date

Part 4

Each candidate must submit a short statement of not more than 125 words outlining his/her background and relevant experience.

Part 5

Each candidate must submit a short statement of not more than 125 words outlining how the society would benefit from his or her appointment. Candidates who have served as trustees in the past may wish to include information about the contribution they have made.

You may, if you wish, also supply a recent photograph of yourself for the website. This can be emailed to clerk@regencysociety.org.

Part 6

Each candidate must complete the following 'fit and proper person' declaration

I, the undersigned, declare that:

- I am not disqualified from acting as a trustee of a UK registered charity.
- I have not been convicted of an offence involving deception or dishonesty (or any such conviction that is legally regarded as spent).
- I have not been involved in tax fraud.
- I am not an undischarged bankrupt or subject to bankruptcy restrictions or an interim order.
- I have not made compositions or arrangements with my creditors from which I have not been discharged.
- I have not been removed from serving as a charity trustee, or been stopped from acting in a management position within a charity.
- I have not been disqualified from serving as a company director.
- I will at all times seek to ensure that the charity's funds and charity tax reliefs received by this organisation are used only for charitable purposes.

Signature Date

Completed nomination forms must reach the clerk to the trustees by 5pm on **Friday 8 March 2024** at the following address:

Jane Tew, c/o 75 Wayland Avenue, Brighton BN1 5JL
or as a scanned email attachment to clerk@regencysociety.org

Receipt will be acknowledged by email within 48 hours of the deadline.

Candidate statements will be posted on the Society's website

<https://regencysociety.org>

The Regency Society of Brighton and Hove is a registered charity, number 210194

